

**Churchill Rink at Jackson's Landing**  
**Advisory Committee**

Wednesday, January 9, 2008

Members Present: Mike Lynch and Andy Buckman, DPW; Cathy Leach, Town Council Rep.; Cheryl Hoffman and Mike Mullaney, citizens.

Members Absent: Rick Szilagyi, citizen; Doug Bullen, DPW.

- I. Meeting was called to order at 6:07 and the agenda was approved.
- II. Cheryl Hoffman made a motion to approve the Nov., 2007 minutes. Mike Mullaney seconded the motion and the minutes were approved, 3-0.
- III. Public Comment – none
- IV. Facility update:
  - Andy Buckman updated the committee:
    - Snow removal has taken place
    - Men's rest room has been cleaned
    - Water heater has been inspected for the rebate from Northern Utilities. It is a lengthy process.
    - The energy audit has been completed, but the report is not yet available.
- V. Budget update:
  - Mike Lynch went over the budget through December, 2007. The rink showed revenues of \$42,940 and expenses of \$33,546. There was some discussion regarding revenues that were gathered before the special rink fund was established, which Mike later clarified in an email to the group.
- VI. Rink manager report:
  - Andy reported that all Dec./Jan. billing had been mailed, and he was following up on collection. The Feb. bills are scheduled to be mailed within a week.
  - There was discussion regarding coverage and responsibility from rink staff and committee members for the two community events occurring before the next meeting.
  - There was discussion regarding information that had been forwarded regarding public skating ending at 3:50 p.m. on Sunday, although the website still listed the end time as 4:00 p.m. It was agreed that the time change made to the website was appropriate and public skating would end at 3:50 p.m.

VII. New business:

- Mike Lynch reported that the town had received a \$250,000 grant to make improvements to Jackson's Landing. The improvement that is most rink-related is the addition of a 45 car parking lot and a lighted, paved driveway.
- It was agreed that Cathy would ask Eric Fisher if he would be interested in joining the committee.

VIII. The meeting was adjourned at 7:24 p.m.